

## Forward Plan: Executive Meeting: 13 June 2024

**Table 1: Items scheduled on the Forward Plan for the Executive Meeting on 18 July 2024**

<b>Title and Description</b>	<b>Author</b>	<b>Portfolio Holder</b>
<p><b>Capital Programme outturn</b></p> <p>Purpose of report: To provide members with the outturn position on the capital programme.</p> <p>Members will be asked: To note the outturn, recommend to full Council any changes as appropriate.</p>	<p>Debbie Mitchell, Chief Finance Officer</p>	<p>Executive Member for Finance, Performance, Major Projects and Equalities</p>
<p><b>Finance &amp; performance outturn</b></p> <p>Purpose of report: To provide members with the year-end position on both finance and performance.</p> <p>Members will be asked: To note the report.</p>	<p>Debbie Mitchell, Chief Finance Officer Ian Cunningham, Head of Business Intelligence Hub</p>	<p>Executive Member for Finance, Performance, Major Projects and Equalities</p>
<p><b>Treasury Management Quarter 4 Prudential Indicators</b></p> <p>Purpose of report: To provide members with an update on the treasury management position.</p> <p>Members will be asked: To note the issues and approve any adjustments as required to the prudential indicators or strategy.</p>	<p>Debbie Mitchell, Chief Finance Officer</p>	<p>Executive Member for Finance, Performance, Major Projects and Equalities</p>

<p><b>Treasury Management 23/24 outturn</b></p> <p>Purpose of report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.</p> <p>Members will be asked: To note the issues and approve any adjustments as required to the prudential indicators or strategy.</p>	<p>Debbie Mitchell, Chief Finance Officer</p>	<p>Executive Member for Finance, Performance, Major Projects and Equalities</p>
<p><b>Prioritisation of Supplementary Planning Documents</b></p> <p>Purpose of report: The list of SPDs to produce to support the plan was agreed at Executive in January 2023. This report seeks agreement on their prioritisation and timescales for production and to agree any new SPDs and/or guidance subsequently identified as a priority, and where resources allow.</p> <p>The Executive will be asked to Agree the list of prioritised SPDs Agree to additional SPDs and/or guidance production, where subsequently identified as a priority and where resources allow.</p>	<p>Alison Cooke, Head of Strategic Planning Policy</p>	<p>Executive Member for Housing, Planning and Safer Communities</p>
<p><b>Results of Air Quality Action Plan 4 (AQAP4) Consultation</b></p> <p>Purpose of the Report: The report presents the scope and results of the public consultation on a draft of CYC's Air Quality Action Plan update, that took place between 22nd November 2023 and 4th February 2024.</p> <p>Executive will be asked to. Note the results of the public consultation, the updates made to the consultation draft of AQAP4 and to formally adopt AQAP4. Subject to approval, a final version of AQAP4 will be submitted to DEFRA.</p>	<p>Neil Ferris, Corporate Director of Place</p>	<p>Executive Member for Environment and Climate Emergency</p>

<p><b>Enforcement Policy</b></p> <p>Purpose of the Report:  The report proposes a new enforcement policy ('the policy') for the council. It is intended to apply to almost all council services, therefore having a much wider scope than the various existing policies.  The policy sets out the general principles officers will apply to achieve compliance with the wide variety of legislation enforced. The policy also sets out instances where a firmer stance, including prosecution, may be considered more appropriate even in the first instance.</p> <p>Executive will be asked to.  Adopt the policy in order to guide officers and ensure a consistent approach when enforcement activity is undertaken by the council.</p>	<p>Matthew Boxall,  Head of Public Protection</p>	<p>Executive Member for Environment and Climate Emergency</p>
<p><b>Safer York Partnership Community Safety Strategy</b></p> <p>Purpose of report: The list of SPDs to produce to support the plan was agreed at Executive in January 2023. This report seeks agreement on their prioritisation and timescales for production and to agree any new SPDs and/or guidance subsequently identified as a priority, and where resources allow.</p> <p>The Executive will be asked to  Agree the list of prioritised SPDs  Agree to additional SPDs and/or guidance production, where subsequently identified as a priority and where resources allow.</p>	<p>Alison Cooke,  Head of Strategic Planning Policy</p>	<p>Executive Member for Housing, Planning and Safer Communities</p>

<p><b>Local Transport Strategy</b></p> <p>Purpose of the Report: The report will present an update on the Local Transport Strategy and accompanying documents.</p> <p>Executive will be asked to: Approve the Local Transport Strategy and other documents.</p>	<p>James Gilchrist, Director of Transport, Environment and Planning</p>	<p>Executive Member for Transport</p>
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**City of York Trading – Creation of a New Company for the Provision of Agency Workers**

Purpose of Report: To consider the establishment of a new Teckal company for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers to CYC, which would adhere to the Teckal exemption under Reg. 12(1) of the Public Contracts Regulations 2015 (the “New Company”).

The Executive will be asked to:

- i) Further to Article 12 of the Council of the City of York’s Constitution, approve the formation of a new Teckal compliant company for the provision of agency workers to Council of the City of York.
- ii) Approve the novation of the Council of the City of York’s current Contract dated 7th September 2023 for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers with the current Teckal company, City of York Trading Limited, to the New Company.
- iii) Approve City of York Trading Limited to make an Inter-Company Loan to the New Company of up to £500,000 to cover the initial licensing, the first month payroll and HMRC costs for the New Company, pending payment of the initial invoice under the Contract for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers by Council.
- iv) Delegate authority to the Director of Governance to negotiate, draft and conclude with City of York Trading Limited all necessary documentation linked to the formation of the New Company (including (but not limited to) the New Company’s Articles of Association, Shareholder’s Agreement, the Novation of the Contract dated 7th September 2023 for the Introduction of Candidates for Direct Engagement and the Provision of Agency Workers between the Council of the City of York and the City of York Trading Limited to the New Company, and the Inter-Company Loan between City of York Trading Limited and the New Company.

Helen Whiting,  
Chief Officer HR  
and Support  
Services

Executive Members  
for Finance,  
Performance, Major  
Projects, Human  
Rights, Equality  
and Inclusion

<p><b>Combined Authority Key Route Network</b></p> <p>Purpose of report: This report outlines proposals for a Key Route Network (KRN) for York and North Yorkshire (YNY), including the process determining how highway routes are identified for inclusion in the KRN. The report also highlights the responsibilities that require the local highway authorities and York and North Yorkshire Combined Authority (YNYCA) to deliver roles to ensure the effective operation and improvement of the KRN.</p> <p>The Executive/ Executive Member will be asked to consider the recommended response to the petitions.</p>		
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**Table 2: Items scheduled on the Forward Plan for the Executive Meeting on 12 September 2024**

<b>Title and Description</b>	<b>Author</b>	<b>Portfolio Holder</b>
<p><b>Capital Programme Update Monitor 1</b></p> <p>Purpose of Report: To provide members with an update on the capital programme.</p> <p>Members will be asked to note the issues, recommend to Full Council any changes as appropriate.</p>	<p>Debbie Mitchell, Director of Finance (s151)</p>	<p>Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion</p>

<p><b>Finance &amp; Performance Monitor 1</b></p> <p>Purpose of Report: To present details of the overall finance and performance position.</p> <p>Members will be asked to note the report.</p>	<p>Debbie Mitchell, Director of Finance (s151)</p>	<p>Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion</p>
<p><b>Treasury Management Quarter 1 Prudential Indicators</b></p> <p>Purpose of Report: To provide members with an update on the treasury management position.</p> <p>Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.</p>	<p>Debbie Mitchell, Director of Finance (s151)</p>	<p>Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion</p>